

Minutes of the
Dodge County Highway Committee Meeting
March 4, 2021

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on March 4, 2021 in the Vehicle Storage Building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR

ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, David Frohling, Jeff Berres, and Dale Macheel.

The following non-Committee County Board Supervisor was present for part of the meeting: Jeff Schmitt.

Commissioner Brian Field, Assistant Commissioner Nathan Kempke, County Administrator Jim Mielke, Andrew Schnitzler, and Kevin Voigt were also present.

The following were present for part of the meeting: Shop Superintendent A.J. Woods, Mark Tomashek, Brian Westphal, Tanya Westphal, Linda Schmitt, Dan Schute, Mike Kartechner, and Dan Siegmann.

PUBLIC COMMENT: Andrew Schnitzler spoke regarding county-owned ag land rental agreements and equipment purchasing. Dan Siegmann spoke about organic farming.

APPROVE MINUTES OF THE JANUARY 7, 2021 MEETING: Motion by Fink and seconded by Frohling to approve the minutes of January 7, 2021. Motion carried.

COMMITTEE REPORTS:

- Highway Condition/Safety Concerns – Supervisor Caine requested an update on the speed limit reduction study on CTH M south of Waupun.

COMMISSIONER'S REPORTS:

- Update on Snow and Ice Budget – Field reported that the current balance in Business Unit 3317 Snow and Ice Control is \$644,483.70.
- Introduce Shop Superintendent – A.J. Woods was introduced as the new Shop Superintendent. He briefly explained his past work experience and some goals in his new role.

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PROJECT UPDATES:

- Recent Project Bid Activity – Kempke reported on the Justice Building parking lot contract bid/award schedule, bidding for the Highway Building roof replacement, and Phase 1 bidding for County highway reconditioning and repaving.
- Update on Local Bridge Program – Kempke reported that Pheifer Brothers Construction from Neenah, Wisconsin has been awarded both bridge replacement projects on CTH S (CTH G – CTH T). Both bridges will be replaced this season.
- Justice Building Parking Lot Project – Bids for this project will be opened on March 3rd. A recommendation will be presented to the Building Committee and a resolution will be considered by the County Board on March 16th.

DISCUSS AIRPORT AG LAND LEASE CONCERNS: Kevin Voigt discussed some considerations for future airport ag land rental contracts. Some of them were water ways, buffers, ASA reporting, fertility baselines, tiling, and conservation measures. These concerns will be considered as staff develops new lease parameters.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:

- CTH M Reconstruction Contract – The following bids were received for the CTH M (CTH E – CTH JM) reconstruction project:

Buteyn Peterson Construction	\$2,329,350.87
Kartechner Brothers, LLC	\$1,852,272.85
Kopplin & Kinas Co.	\$1,871,041.57
Michels Corporation	\$1,919,997.42
Rock Road Companies	\$1,975,093.20
Wondra Construction	\$2,501,218.46

Motion by Berres and seconded by Fink to award the contract to Kartechner Brothers, LLC of Waupun for \$1,852,272.85. Motion carried.

- Request to Transfer Excess Right of Way on CTH G at CTH S to Adjoining Property Owner - Mark Tomashek of New Frontier Land Surveying presented a proposal to convey county highway right of way parcels to an adjoining property owner on CTH G at CTH S in the Town of Beaver Dam. This will be reviewed by Department staff and considered at a future meeting.

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- Equipment Purchasing Policies – The Committee discussed purchasing practices for roadside and turf mowing equipment. The current mowing equipment purchasing policies will be reviewed and potentially modified to allow all manufacturers to qualify. A revised policy draft will be presented at a future meeting.
- ATV Route Request on CTH K – An ATV-UTV route request on CTH K (CTH KW – CTH JK) was presented. Motion by Frohling and seconded by Berres to approve this request. Motion carried.

DETERMINE NEXT MEETING DATE AND TIME: The next meeting will be at 8:30 a.m. on April 8, 2021.

FUTURE AGENDA ITEMS: Right of way transfer proposal and Phase 1 Rehab and Resurface award.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 10:40 a.m.

Jeffrey Caine – Chairman

Dale Macheel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.